



PELICAN LANDING COMMUNITY ASSOCIATION REAL ESTATE SIGNS

All signage must conform to Pelican Landing (PL) design standards, see attached sheets.
Should you have additional questions please call PLCA at (239) 947-5977.

General Rules

1. No attention-getting devices like ribbons, banners or balloons are permitted.
2. Only one (1) temporary "Open House" plus "For Sale" sign are permitted on property for sale, as specified under temporary and permanent sign rules.
3. Realtor must pre-register with the Privacy Department at www.pelicanlanding.com.
4. Marketing materials may not be left at the gates.

Permanent Sign Rules

1. All permanent signs must conform to PLCA design standards and specifications.
2. All permanent signs must conform to color specifications. Please use the attached permanent sign specification for the color schedule.
3. Only one (1) 18" x 24" permanent wooden sign is permitted on property for sale.
4. Copy on permanent wooden sale sign may include;
 - a. Realty Company Name
 - b. Agents name(s)
 - c. Phone number(s)

****No red print, stickers or banners of any kind are permitted****

Temporary Sign Rules

1. All temporary "Open House" OR "Arrow" (directional signs) shall be of the metal or corrugated type and no larger than 1'6" x 2' Both types must be of approved colors.
2. All temporary signs must conform to color specifications. Please use the attached temporary sign specifications for the color schedule.
3. Only one (1) temporary "Open House" is permitted on the property for sale. No other copy, including separate attached notes providing street numbers or other information is acceptable.
4. Only one (1) "Arrow" sign is permitted on a corner for all Realtors in the particular area.
5. One (1) additional "Arrow" sign is permitted for directional purposes.
6. All temporary "Open House" and "Arrow" signs must be removed from property by sunset.

**** No red print, stickers, balloons, banners or attachments of any kind are permitted****

Multi-Family Neighborhood Rules

1. Realtor must first obtain approval from the condominium association to place any temporary signs in the vicinity of the condominium entry and within the development to indicate specific units for sale.
2. No more than one (1) temporary "Open House" sign can be placed at the condominium entrance. Please Refer to the temporary sign rules. This will allow one (1) sign to advertise for all Realtors.
3. Copy for signs within the developments of the condominium must be approved by the Condominium Association.

Please DO NOT place Open House Signs in front of the Central Park area (where the fountains and arbor are located at the intersection behind the Main Gate). Please keep the open house signs 20 feet to the far left and right side of this area.

****Any nonconforming signage will be removed, and placed at the PLCA Main Gate****



PELICAN LANDING COMMUNITY ASSOCIATION HOME FOR SALE/LEASE REGISTRATION

Date _____

I _____ (Printed Name) have listed my Pelican Landing residence for sale/lease with _____ (Name of Listing Agent) of _____ (Realty Company). Contract Period: _____ to _____.

I am requesting that the above named agent(s) along with any other Realtor be allowed through the Pelican Landing security gate when they arrive to view my property. Furthermore, because many prospective homebuyers may only be able to view my property in the evening, I give the listing agent or their representative permission to access my residence as late as 8:00 PM (EST) on any evening that they deem to be appropriate.

OR

I have listed my Pelican Landing residence for sale by owner _____
Printed Name

- (Check optional) I am granting the listing agent permission that, in my stead, he or she may call the gatehouse and make arrangements for appraisers, inspectors and any service providers as needed in conjunction with a sales/lease contract. Phone # _____
- If applicable, listing agent uses _____ showing company.
- Drone will be used during the home sale process. If yes, please be aware of PLCA Policy 650.10.

I understand that:

All open houses must conform to PLCA guidelines, policies, and procedures.

All open houses must be properly registered with the PLCA Privacy Department to avoid unhindered access.

No further access confirmation from me will be necessary. This directive should be added to my gate access database information.

Name _____ (Pelican Landing Homeowner signature)

Address _____ (Pelican Landing address)



Pelican Landing

**PELICAN LANDING
COMMUNITY ASSOCIATION**

**OPEN HOUSE REGISTRATION
FORM**



**THE COLONY
GOLF & BAY CLUB**

Please register on line, at www.pelicanlanding.org. If you are having difficulties call the privacy office at (239) 947-8563 or you can fax this form to 239-947-3606 to register.

(Please Print)

Owner Information:

Resident Name: _____

Address: _____

Date(s) Open House will be held: _____

Showing Agent Info:

Name _____ **Cell Phone #** _____

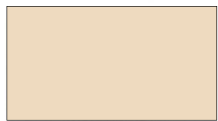
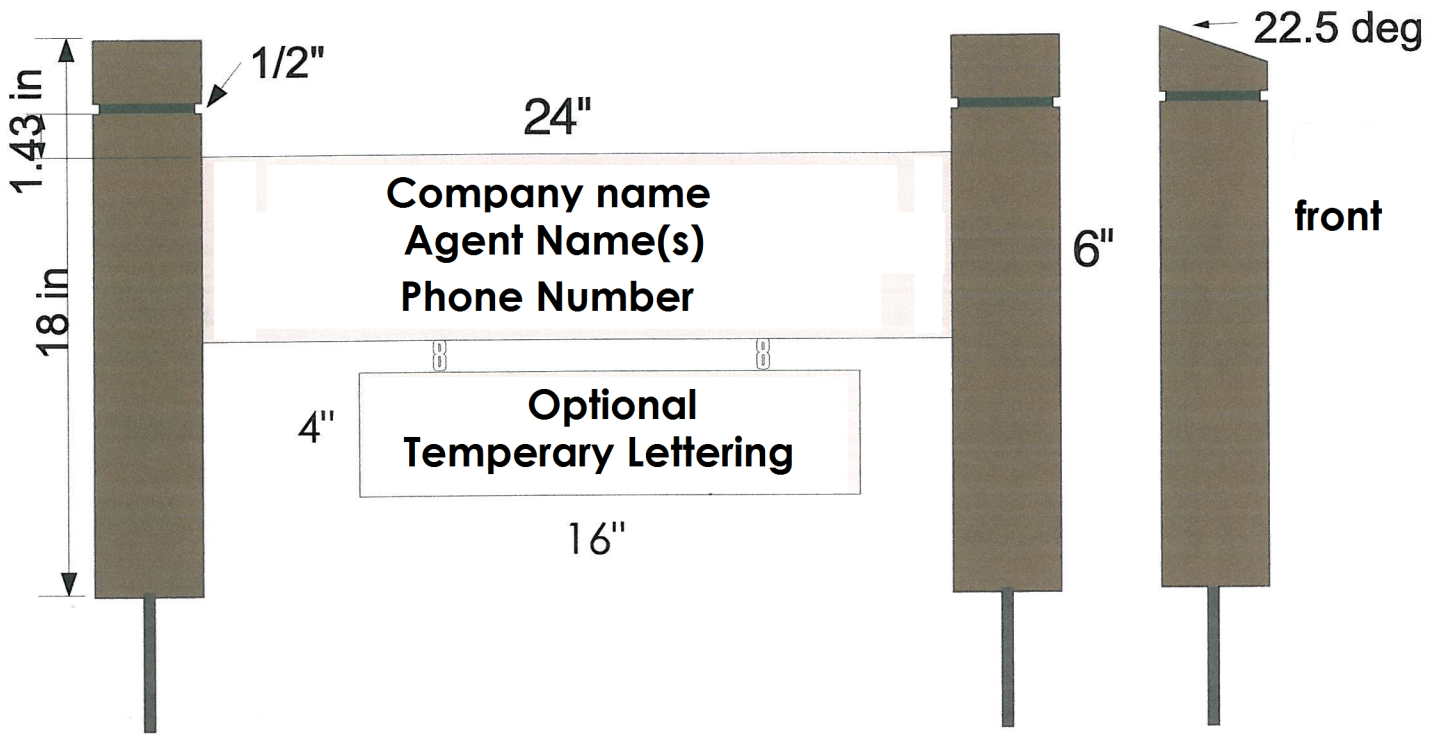
Email _____

This form must be submitted by 3:00 PM the Monday or Thursday before the Open House. Registrations can not be entered the same day as the open house. If you have any questions regarding this form call (239) 947-8563.

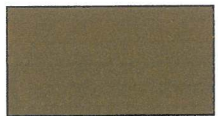
Form Updated on 01-23-14



Pelican Landing Permanent Realty Sign



SW6386 Napery



SW6146 Umber



SW6195 Rock Garden

SW6386 NAPERY

SW6146 UMBER

SW6195 ROCK GARDEN
ESSEX GREEN VINYL

(X1) 6"H X 24"W X 1/2" MDO
NEW PELICAN LANDING SPEC SIGN
WITH A 4" X 16" RIDER
BACKGROUND SW6386
WITH ESSEX GREEN VINYL COPY

ON 4" X 4" X 18" WOOD POSTS
PAINTED SW6146 WITH NOTCH
PAINTED SW6195

**No red print, stickers
or banners of anykind
are permitted.**



Pelican Landing Community Association Policies & Procedures

Title: GUIDELINES FOR OPEN HOUSES AND ON-SITE SALE OF PERSONAL PROPERTY		Page #: 1 Of: 2
Section: General Administration		
Number: 100.05	Effective Date: 8/17/17	
Department: Administration	Date of Previous Issue: 8/20/03	
Distribution: Dept. Heads, CAM,, Co-Chairs, Board Members		
Reference: Article XII Use Restriction Paragraph (b) Signs		

Approval

PLCA Board	Date

Policy: This policy provides guidelines to be used for inspection of homes and personal property for sale by Pelican Landing residents. The Colony shall be subject to its own open house policy.

Purpose: The policy is established to facilitate the inspection of homes and personal property for sale while minimizing the adverse effects on the privacy of Pelican Landing residents.

Procedures: Advertised and realtors' Open Houses may be held by realtors or residents from 1 PM to 5 PM on Wednesdays, Saturdays, Sundays and Holidays for the purpose of showing homes currently for sale. Days and times are subject to future change to accommodate any changes in local practice. Realtors or owners must register ALL Open Houses with the PLCA Front Office by FAX or in writing. Deadlines for registration are 3 PM Monday for Wednesday Open Houses and 3 PM Thursday for weekend Open Houses. The list of all registered Open Houses will be maintained by PLCA Front Office and distributed to each gate house. Non-residents will approach gate house, indicate their intent, gate house attendant will gather their information and make the necessary entry in the Gate Access Software (ABDI). The gate house attendant will provide non-residents with the list of all open houses. All open house signs must meet standards.

Auctions or Garage Sales of personal property are not permitted within Pelican Landing. Residents may sell personal property to other residents by advertising through their neighborhood website if any. Such sales are intended for persons relocating from or within Pelican Landing and wishing to sell a major portion of their home furnishings. Inspections of such furnishings must be inside the residence and by appointment.

Residents wishing to sell lesser quantities of personal property and to reach non-resident buyers as well can participate in community-sponsored off-site sales held periodically. Residents will be advised of such sales through notices on the Community Center bulletin board, the www.pelicanlanding.org website and the community TV channel no. 96.

The Colony Foundation Policies & Procedures

Title: GUIDELINES FOR OPEN HOUSES AND ON-SITE SALE OF PERSONAL PROPERTY	Page #: 1 Of: 1
Section: Privacy	
Number:	Effective Date: JANUARY 25 2018
Department: Privacy	Date of Previous Issue: 05/05/08
Distribution:	CAM, BOARD OF GOVERNORS COLONY FOUNDATION, WEBSITE PELICAN LANDING WEBSITE
Reference:	

A p p r o v a l

Matt Koritch	1/25/18
The Colony Foundation Board of Governors	Date

Policy: This policy provides guidelines to be used for inspection of homes and personal property for sale by The Colony Golf & Bay Club residents.

Purpose: The policy is established to facilitate the inspection of homes and personal property for sale while minimizing the adverse effects on the privacy of residents of The Colony.

Procedures: **Advertised and realtors' Open Houses may be held by realtors or residents on Wednesday, Saturday, Sunday, NO Holidays, from 1:00pm – 4:00pm.**

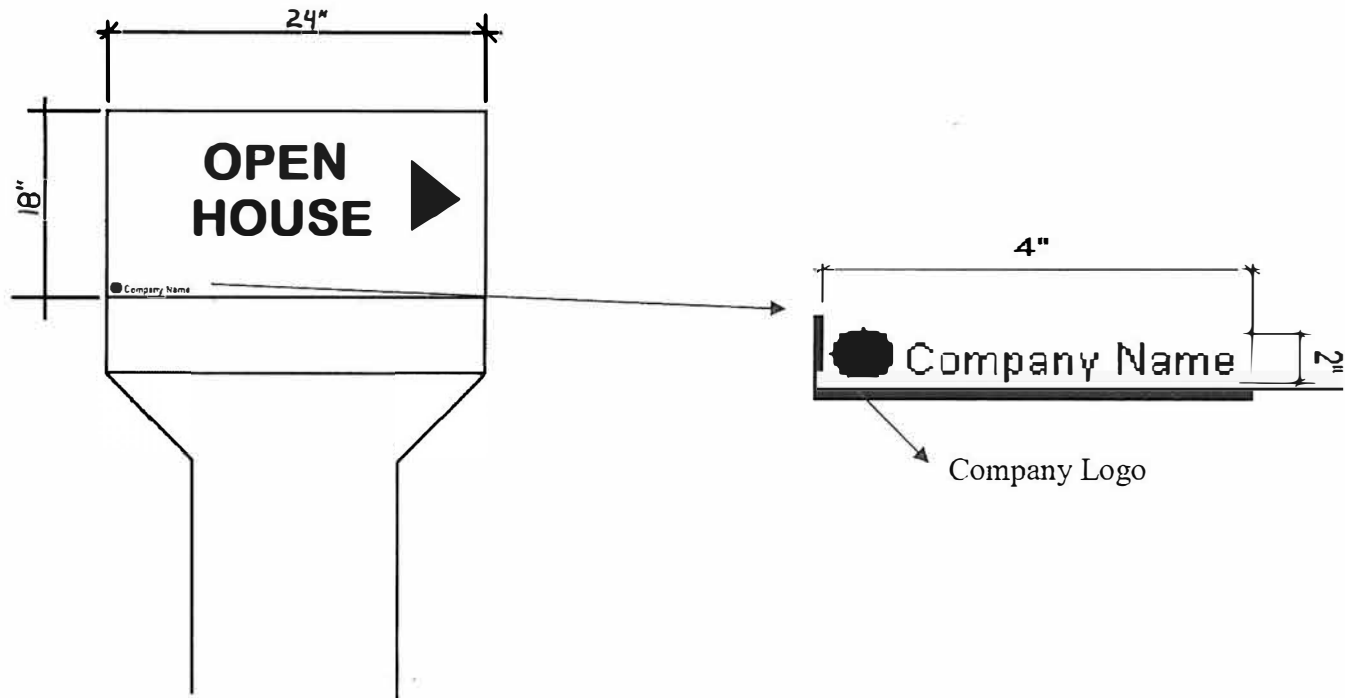
Days and times are subject to future change to accommodate any changes in local practice. Realtors or owners must register ALL Open Houses with the PLCA Privacy Office by FAZ or in writing. Deadlines for registration are 3:00PM two days prior to the Open House. Lists of all registered Open Houses will be maintained at each gate house. Non-residents must register at gatehouse for gate entry. The gate house attendant will provide non-residents with directions to the house(s) of interest. All open house signs must meet standards.

Auctions or Garage Sales of personal property are not permitted within Pelican Landing. Residents may sell personal property to other residents by advertising through their UOC representative or through their neighborhood website if any. Such sales are intended for persons relocating from or within Pelican Landing and wishing to sell a major portion of their home furnishings. Inspections of such furnishings must be inside the residence and by appointment.

Residents wishing to sell lesser quantities of personal property and to reach non-resident buyers as well can participate in community-sponsored off-site sales held periodically. Residents will be advised on such sales through notices on the PLCA Community Center bulletin board, the 222.pelicanlanding.org website and the community TV channel no. 96.

Open House Sign Color Pallet

<u>Description</u>	<u>Color</u>	<u>Manufacture</u>
Panel	Napery #6386	Sherwin Williams
Lettering	Rock Garden #6195	Sherwin Williams





Pelican Landing Community Association Policies & Procedures

Title: AUTHORIZATION FOR AND USE OF UNMANNED AIRCRAFT SYSTEMS (UAS a.k.a DRONES) WITHIN PELICAN LANDING		Page #: 1 Of: 1
Section: Privacy		
Number: 650.10	Effective Date: December 21, 2016	
Department: Privacy	Date of Previous Issue: September 21, 2016	
Distribution: CAM, PLCA Board		
Reference: Bylaws 4.1 (K)		

Approval

PLCA Board	Date

Policy: Authorization and monitoring of the use of UAS (drones) within the boundaries of Pelican Landing.

Purpose: In response to the growing use of drones for personal (recreational), commercial, and environmental purposes, the PLCA Board has decided to implement a procedure to monitor and regulate the use of drones to ensure the privacy and security of Pelican Landing residents.

Procedures: The Board will only permit the General Manager or the Privacy Manager to authorize the use of a UAS device under these conditions. This policy excludes the use of drones by local, state, or federal law enforcement agencies.

- A) The UAS device and operator are registered (if applicable) and remain within compliance of all local, state and federal laws, both currently in effect or to be promulgated in the future.
- B) In the event the UAS is being operated by an Owner, family, or guest, the operator of the drone must remain within the boundaries of the resident's property. The operator should always be in direct line of sight of the UAS while it is being operated and show respect for other residents and their property.
- C) Use of a UAS by any Owner, family member, or guest on or over Neighborhood Common Areas is prohibited without the expressed approval of the Neighborhood Association which owns the property. Owners, family, or guests, who wishes to fly drones on/over any PLCA owned property such as the Community Center, Tennis Center, Marina, Beach Park, as well as the roads and various other amenities and parks owned by PLCA will require preapproval.
- D) UAS used for commercial, retail or realty purposes will require PLCA preapproval for all flights. Operators will complete a preflight itinerary no later than two business day prior to scheduled flight to allow for sufficient time for a notice to be placed on the Pelican Landing Association's website indicating the date(s), neighborhood and purpose of the flight.
- G) In the event a real estate listing agent has applied for authorization to use a UAS, the General Manager or Privacy Manager must verify that this agent is on the Pelican Landing resident's client/vendor list and that the home is listed for sale or rent in accordance with existing Pelican Landing rules and regulations.
- H) Residents can verify approved UAS flights via the Privacy tab on the PLCA website.